

THE UNIVERSITY OF MISSISSIPPI MEDICAL CENTER

2500 North State Street
JACKSON, MISSISSIPPI 39216-4505

Department of Human Resources
Director's Office

Area Code 601
984-1130

TO: ALL EMPLOYEES

FROM: Paul Trussell, Director of Human Resources 

SUBJECT: Affidavits/Fingerprinting

DATE: August 28, 2003

Effective Sept. 2, the Human Resources Department will institute an additional hiring requirement that was made into law by state legislation through the Mississippi Department of Health for all hospital and licensed health care organizations.

All employees hired prior to July 1, 2003, will be required to sign an affidavit stating he or she has not been convicted of any of the following: possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sexual offense, child abuse, arson, grand larceny, burglary, gratification of lust, aggravated assault, felonious abuse and/or battery of a vulnerable adult, or any other felony. This affidavit will be reviewed by the Human Resources Director.

If it is later determined that an employee who has signed this affidavit required by section 43-11-13 MS code of 1972 actually had been convicted of or pleaded guilty or nolo contendere to any of the offenses listed, and if that conviction or plea has not been reversed on appeal or a pardon has not been granted for that conviction or plea, then that employee will be guilty of perjury as set out in Section 43-11-13 MS Code of 1972. The Medical Center will immediately institute termination proceedings against the employee pursuant to the institution's policies and procedures.

Effective Sept. 15, all new employees - including employees who were hired from July 1, 2003, to the present - will be required to submit to fingerprinting, drug screening and background investigation, if applicable.

Please be advised, that in the next few weeks those who have not already been issued a new ID badge, will be required to turn in their current badge and pick up their new one. In order to receive this new badge, you will be required to sign your affidavit the time your new badge is issued. We will have a notary at the distribution point where you can pick up your new badge. Times and exact locations will be announced. Thank you for your assistance and cooperation in this matter.

Employees hired July 1, 2003 to present will be notified of the date, time and place in which fingerprinting will take place.